

**3 SEM TDC COSK 1 (Gr A)**

**2018**

**( November )**

**COMPUTER SKILL**

**For B.A. Major and General/B.Sc. General  
Courses only )**

**Course : 301**

**( PC-Software )**

**( Group—A )**

**Full Marks : 48**

**Pass Marks : 19/14**

**Time : 2 hours**

*The figures in the margin indicate full marks  
for the questions*

1. Answer the following briefly : 1×5=5
- (a) What is a folder?
  - (b) What is hardware?
  - (c) What is macro?
  - (d) What is pivot table?
  - (e) What is screen saver?

**( Turn Over )**