



ACADEMIC AND ADMINISTRATIVE AUDIT

Audited by

Prof. Jogen Chandra Kalita

**Prof & Head of the Dept of Zoology, Gauhati University,
Member of the NAAC Monitoring Committee, Govt. of Assam Member,
Academic & Administrative Audit Committee**

Dr. JayantaGogoi, Principal, JDSG College, Bokakhat

Member, Academic & Administrative Audit Committee

Email: gogoi.jayanta@yahoo.com, Mobile: 9954451703

2022

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT
OF
MARANGI MAHAVIDYALAYA
P.O. LETTEKUJAN, DIST: GOLAGHAT, ASSAM-785613

The report prepared is the result of the inspection/examination of the facts and documents as regards the academics and administrative governance of the college. The Committee examined and cross-verified the records and facts that were prepared by the college in adherence to the terms of reference given by the Academic and Administrative Audit Committee. After checks and verifications, the committee recorded/endorsed few observations, recommendations and suggestions, which are given in the tabular form as follows.

It is to be noted that records presented by the college authorities bear testimony of the facts. The committee testified the records presented by the college.



(Dr. Jogen C. Kalita).
Professor & Head

Dept of Zoology, Gauhati University &
Member of NAAC Monitoring Committee, Govt. of Assam
Member,
Academic & Administrative Audit Committee
Email:jogenck@yahoo.co.in Mobile:8638322757



(Dr. Jayanta Gogoi)
Principal, JDSG College, Bokakhat
Member,
Academic & Administrative Audit Committee
Email: gogoi.jayanta@yahoo.com
Mobile: 9954451703
Principal & Secretary
D. S. G. COLLEGE
BOKAKHAT

Report of the Academic and Administrative Audit(AAA) Committee

MarangiMahavidyalaya

P.O. Lettekujan, Doigrong, Pin: 785613

Dist: Golaghat, Assam



Prepared by

IQAC

MarangiMahavidyalaya

Date: 5th November, 2022



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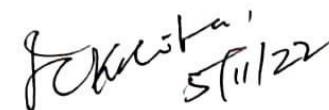
J. Kalita
5/11/2022

The Report prepared is the result of the inspection of the facts and documents as regards the total academia and the administrative governance of Marangi College, Golaghat, Assam. The Committee examines and cross verifies the records and documents that are prepared by the college in strict adherence to the terms of reference (TOR) given by the Academic and Administrative Audit Committee. Upon thoroughgoing checks and vetting, the Committee endorses/ records few observations, recommendations, Felt-needs and anticipatory needs, which are given in the Fact-sheet. It is to be noted that the records presented by the college authority bears testimony of the facts. The Committee also testifies what are presented in the College.

College Profile:


1	Name of the College, website, email and Ph. No.	Name of the College : MarangiMahavidyalaya Website : Marangimahavidyalaya.edu.in Email ID : marangimahabidyalaya2016@gmail.com Phone No. : 03774-291640 Mobile No. : 9954026126 (Principal)
2	Year of Establishment	1990
3	Affiliation University	Dibrugarh University
4	Last NAAC Grade with Cycle, Accredited year & CGPA	Not Accredited.
5	UGC Recognition with (2F) & 12B)	25 th October, 2017
6	Course/ programmes offered	BA Honourse in Economics, Political Science, Sociology, Assamsese, Education, History
7	Online Admission Status	Online admission was implemented from the session of 2020-2021 Due to some technical problems of website, the college could not continue it for the session of 2022-23.
8	Number of students during the year	Male: 167+ Female: 147=314
9	Number of Full Time Teachers	24 (Male 11+ Female 13)
10	Whether institutional data submitted to AISHE	Yes

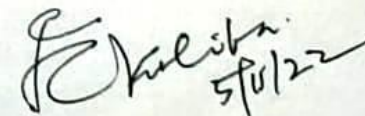

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1. Curricular Aspect:

Item		Comments of Audit team												
1	Implementation of Annual Institutional Plan/College Calendar	The Annual Academic Plan (2022-2027) has been prepared by the Internal Quality Assurance Cell (IQAC) with active assistance of the members of the IQAC Core Committee												
2	Whether the above plan circulated among students	Yes, The soft copy of The Annual Academic Plan is circulated among the students												
3	College Activity Register Session wise(e.g. 2019-20-21-22)	In the year of 2019-20 twenty numbers of major activities were organized by the college. In 2020-21 only twelve numbers of significant activities were organized and in the year of 2021-2022 the college organized twenty five programmes in various fields.												
4	Add-On Course (Department wise) completed during last academic Year with number of students enrolled	<table border="1"> <thead> <tr> <th>Sl No.</th> <th>Department</th> <th>No. of Participants</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Assamese</td> <td>35</td> </tr> <tr> <td>2</td> <td>Education</td> <td>33</td> </tr> <tr> <td>3</td> <td>Education</td> <td>24</td> </tr> </tbody> </table> <p>Number of ADD-on Course: 03 Number of participants: 92</p>	Sl No.	Department	No. of Participants	1	Assamese	35	2	Education	33	3	Education	24
Sl No.	Department	No. of Participants												
1	Assamese	35												
2	Education	33												
3	Education	24												
5	Feed-back from students/ parents/alumni/on curricular aspects/analysis	Feedback form was sent to all the guardians, students and alumni to get a pulse of their opinion and analyzed after receiving the forms												
6	New UG & PG Course introduced year wise	No any new UG and PG course is introduced during last five years												
7	Maintenance of students attendance Register	Students Attendance Register has been maintained regularly												


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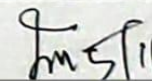

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8	Give details of Teachers participated in following activities related to curricular development, Academic Council, BoS/Court/Design and Development of Curriculum etc.	Teachers of the institution participate in all the activities related to curriculum development and assessment of Dibrugarh University. All total twenty One(21) numbers of Faculty members involved themselves as Head Examiner, Examiners, Scrutinizers, Paper Setters etc. following University guidelines.	
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2. Teaching, learning and Evaluations:

Item			Comments of the Audit Team
1	Are students' enrolment and profiles computerized and well documented?	Yes, it is computerized and well documented	
2	Number of international students & students from other states (If any)	Nil	
3	Maintenance of teaching Diaries & Lesson plan/ Teaching plan in prescribed format, course progress records	Every department of the college maintains Teaching Diaries & Course plan /Teaching Plan in the prescribed format. Course progress records are noted in the teacher's diary	
4	Tutorials – Assignments, students' projects etc	Every department of the college gives home assignments and projects as per need of the departments	
5	Conduct of internal exams- semesters, evaluation etc	The College conducts internal exams, semester	


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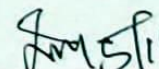
		exams and involves in evaluation process as per University guidelines	
6	Subject wise result analyses (percentage)	wise results are analyzed by every department by following specific guideline	
7	Remedial/doubt clearing classes	Remedial classes are arranged specially for slow learners	
8	Updating teachers' profiles	Teachers' profiles are regularly updated	
9	Students full time teachers' ratio	13:1	
10	Number of teachers with PhD and M Phil	PhD.= 06 M.Phil=06	
11	Pass Percentage of students in the last year Final Exam	62.77%	

3. Research, Innovation and Extension:

	Item		Comments of Audit Team
1	Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the session (INR in Lakhs)	Nil	
2	Research Papers Published during last academic year (International= ? National=? State=?Book/text books published)	International: 06, National: 36, State: Nil, Text Book: 30, Edited Books: 06, Books: 02	
3	Papers presented during last academic year (International/National Seminars)	International: Nil, National: 01, State: Nil.	
4	Seminars/Workshop/Training Programme conducted during each academic year (International/National)	Webinar 2020, International: 01, National: 05	




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5	Records of linkages/MoUs during each academic year	Total Number of MoU signed in the year of 2022: 06						
6	Record of subject/Department related extension activities, year wise	Year	2017	2018	2019	2020	2021	2022
		No. of Extension activities	01	02	09	02	15	44
7	Awards and recognitions received for extension activities from government / government recognized bodies during the last five years	Year	2017	2018	2019	2020	2021	2022
		No. Certificate of Recognition	02	02	01	01	04	07
8	Details of NSS activity/NCC Activity	Total NSS Activities 09 (2019 to 2022)						
9	Details of Women's Cell activity	06						
10	Initiatives taken towards execution of the NEP 2020	<p>➤To undertake field works on health and hygiene status of women of the nearby villages. ➤To different places by various departments where the departments will focus on to develop the practical skill of the students.</p> <p>➤analysis of statistical data and study the various real life problems in nearby villages</p> <p>➤Minor and Major Research Projects for faculties.</p> <p>➤To organise national workshops, seminars, training programmes etc by inviting resource persons. ➤Faculty development programmes, Art and Crafts, Online Teaching-learning Methodologies, enhancing language and communication, Marginalized section of the society etc. will be initiated in near future .</p> <p>➤To plan for taking measures on social responsibility and facilitated for engagement of different communities through NSS camp, Red Ribbon Club, Psychological counseling, Yoga, Self-defense etc. along with the existing programmes.</p>						
11	Initiatives taken towards SDGs	<p>1. Ensures an inclusive implementation of honours course for all the</p> <p>2. To take initiative for good health and well-being of the students and makes environmental connection to the health and safety for this purpose.</p> <p>3. Initiate achieve gender equality by giving equal right to all the students and teachers for participating in all the activities of the institution like workshops, speech competition and lectures on gender equality.</p> <p>4. To provides facilities of pure and clean drinking water and sanitation to the students and other members of the college.</p> <p>5. To promote energy saving initiative to reduce the consumption of energy</p>						


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		<p>within the institution.</p> <p>6. Peace, justice and democratic values are integral part of the institution. The students are taught how to make democratic decisions, how to respect the views and opinion of others.</p> <p>7. To take initiatives in developing the climate change mitigation and adapt solution through awareness programme on plantation of saplings preservation and conservation of water etc.</p>	
12	Academic Adoption of Schools/Villages in the locality	The college adopts seven schools by educational guidance and monitoring to the students of the locality. A nearby village is also adopted by the college.	

4. Infrastructure and Learning Resources:

Item			Comments of the Audit Team
1	College Library/Number of Books/Circulation of Library Books among students. Status of Library automation(E-lessons & e-resources/e-journals) Offline Journals	<p>Central Library, MarangiMahavidyalaya is a promising Library with a collection of 5735.</p> <p>The Library circulated books to the students issuing a Library Card. A students can loan two books for a week.</p> <p>The library is working under the library management software SOUL and N-List provided by INFLIBNET.</p> <p>A few offline journals are also subscribed in the library monthly basis.</p>	
2	Availability of previous Years question Papers in Library	The Library preserves old question papers from the year of 2017 onwards.	
3	Keeping daily records	The Central Library of MarangiMahavidyalaya separately maintains the visitor's record of teachers and students for a smooth functioning of the library	
4	Number of classrooms and Seminar Hall with ICT enabled facilities such as smart class, LMS etc.	The college has 10 classrooms spread over 3 blocks. Among the 10 classrooms there are two smart classrooms with ICT enabled where seminars are also organized in need	
5	Availability of WI-FI and internet within the Campus. Bandwidth of Internet connection in the institution	The college facilitates free Wi-Fi(FTTH Bharat Fiber Plan by BSNL, Bandwidth 150 mbps) and internet inside the campus. The students use the computers basically to check the information in the computer laboratory. The entire college campus including class rooms under the surveillance of CCTV regularly maintained for various purposes.	
6	Students Canteen/Recreational/Sports amenities	Canteen for students is available.The college is also accessed music and sports facilities for the recreation of the students.	


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7	Computer Lab/Language Labs	The College has accessed a Computer Laboratory from this year. In order to get access the students to new tools and methods of communication a Certificate Course on Computer Application is going to be held by December, 2022.	
8	Special facilities for Persons with Disabilities (PwD)	The college facilitates wheel ramp. in order to enhance and support the special facilities for persons with disabilities.	
9	Girls' Common Room facilities	The college has a well equipped girls' common room with all the necessary facilities for the sake of girls' students	
10	Hostels	N/a	
11	Sport facilities etc. / Gym etc.	A holistic development of an individual is incomplete without physical and other co-curricular activities. The institution provides adequate indoor games facilities like carrom board, chess, ludo etc. it also provides equipment for football, cricket, volleyball, badminton and athletics. The institution encourages various cultural activities like, music, dance, drama, literary competitions including story, poem, article writing, wall magazines, hand written magazines etc.	

5. Students support and Progression:

Item		Comments of the audit team
1	Role of students Union/ Sports Events conducted during the session	The college strictly follow the recommendations of the "Lyngdoh Committee" for the election of the Students' Union Body. The Posts of the Office Bearers of the Students Union Body are President, Vice President, General Secretary, Asst. General Secretary, Girls' Common Room Secretary, Social Service Secretary, Games and Sports Secretary, Music and Culture Secretary, Debating & Symposium Secretary, Magazine Secretary. The Union Body organizes various events like annual College Week, Saraswati Puja, Freshmen Social etc. and also cooperates the college administration in celebrating various evnts in the college campus and other extension activities.

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2	Students' engagement and significant achievements in Games and Sports	The college students participated and achieved position in the inter College sports competition and also participated and secured position in the Numaligarh Marathon organized by NRL, Golaghat, Assam, India.
3	Capacity building and skills enhancement initiative taken by College	Various programmes have been organized by the college for the capacity building and skills enhancement of the students, like Yoga, Self-defense training, Beautician and make-up Course, Various skill Development programmes & awareness programmes etc
4	Career Guidance Cell activities	A strong and effective Career Guidance Cell exists in the college guided by IQAC which organizes various career oriented programmes for the students. The Career Guidance Cell of the institution has already organized career oriented programs in the college campus for the progress and development of the students.
5	Record of contribution by alumni Association	The Alumni Association has already built the main gate of the college. Besides, the alumni have also donated a good number of books to the Central Library. Significantly, the Alumni have been taking effective initiatives for the betterment of the college through offering financial and other supporting services to the institution continuously.
6	College has a transparent mechanism for timely redressed of Students grievances including sexual Harassment and Raging cases Record/ Grievance Redressal Cell	The Grievance and Redressal cell of the College is intended to find solution for the problem faced by the students like sexual harassment, any kind of physical or mental harassment, complaints regarding classroom teaching classroom management, completion of syllabus, teaching method etc. when they arise. The Grievance redressal Cell convenes meetings periodically and takes steps to redress the grievance.
7	Record of Anti - Ragging Cell	The Anti Ragging cell of the College maintains the formality to ensure compliances as per UGC regulations on curbing the menace of ragging. But it's our pleasure to mention that till the running year no any complaint of ragging is recorded.
8	Drinking Water Facility	The college has pure drinking water facility donated by NRL, Numaligarh, supported under the CSR initiative of Numaligarh Refinery


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		Limited, implemented by Eureka Forbes (Institute of Environment). There is also Kent water purifier in the girls' common room of the college.	
9	Healthcare Facility	Various healthcare programmes have been organized in the college by the Red Ribbon Club, Women Cell, NSS etc. with the support of Students' Union Body.	
10	Records of Students' progressing to Higher Education	25 students from the institution go to Different Universities for Higher Education like Master Degree, B.Ed, B.LIS. etc.	
11	Records of students Benefited by scholarship and free ship provided by the Government	A number of 2331 students of Marangimahavidyalaya received Free ship provided by the Assam Government from the academic years 2017 to 2023.	

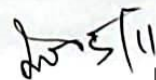
6.Governance, Leadership and Management:

Item		Comments of Audit Team
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1	To realise the Institutional vision and Mission by the administration	<p>➤ The vision of the college is to prepare the students to understand, to realize and to solve the social vice and obstacles and to make them feel for contributing to the socio-economic development of the surrounding areas.</p> <p>➤ The mission of the college is to provide opportunity for quality higher education inculcating of moral, cultural & spiritual values among the youth. The mission also instills leadership role among the young in order to develop environmental awareness. Our mission is also to promote and extend helping hands to the nearby community and educational institutions in order to create a responsible attitude for the upcoming generation. The college is also committed to maintain and create a healthy atmosphere of gender equity.</p>	
2	Distribution of works among the academic/ administrative staff	<p>For decentralizing administrative and academic power, various committees are formed which ensures maximum participative management. The committees are given financial support to execute their policies and for this they are given maximum power. The policies taken by various committees and the organizational set up of the institution are solely controlled by the Governing Body of the college. The key functions/ duties of all office staff display in the office wall so as to ensure a hassle-free office functioning mode.</p> <p>The Governing Body is the highest decision making authority with the Principal as the Secretary. There are several sub-committees to run the administration formed by the Governing Body.</p>	
3	Faculty Development Programme Initiatives	<p>It is unfortunate that due to financial crisis as well as lack of proper infrastructural facilities the College could not organize any national level Faculty Development Programme. But yet, a Faculty Development Programme on New SOP of NAAC Manual was organized by the IQAC of the College on 4th August, 2022. Dr. Polash Handique, former IQAC Coordinator of H.P.B. Girls' College was invited as the resource person of the programme.</p>	
4	Staff welfare initiatives	<p>Faculty welfare programmes are taken by the institution. Annual performances of the faculty members in administrative and academic field play a vital role in CAS Appraisal through which they are promoted to new scales of pay, GIS Schemes. Beside, support for participating in seminars, workshops, different types of leave facilities etc. are some of the faculty welfare initiatives. The faculty members are also allowed to participate in various FDPs, Refreshers Courses in order to empower the faculty members.</p>	


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5	Financial management and Audit of finances	The college conducts internal and external audits regularly up to last financial year. The institution has conducted internal audit in various heads like Library fund, Games fund, festival fund, development fund, Library fund, Union fund, Admission fund, Miscellenous fund. etc. External audit on construction and other grants, as well as income and expenditure of internally generated funds have also been done through Chartered Accountants from time to time.	
6	Resource Mobilization	The college has an efficient financial system to manage its day to day activities and mobilize resources in an effective manner. All fees / fines collected by the college administration through bank challan deposited under the respective heads of accounts. Fee structure is decided by the G.B, College authority and Dibrugarh University. In case of any purchase, quotations are invited from established firms. The purchase committee makes a comparative statement of the tendered quotations and the lowest bidder with requisites criteria is asked to supply the quoted materials. The payments are made only after receiving the material by A /C payee cheques. A construction committee is constituted by the GB to look after all construction related works.	
7	Quality Assurance Initiatives of the College/ Functioning of IQAC/ Committees in (minutes of the Meetings) /Participation in NIRF etc	<ul style="list-style-type: none"> ➤Feedback Mechanism ➤E-Governance in Documentation. ➤ Reports of AISHE ➤Registered under NIRF for India Ranking Participation. ➤Faculty Development and Training Programmes. ➤Organizing orientation for new students ➤Organizing Students Seminar & Speech Competition ➤Regular meeting with Extended IQAC members ➤Stock Verification and documentation of various assets of the departments ➤Academic & Administrative audit ➤Department evaluation through power point Presentation ➤Preparation of annual report of the college ➤Preparation of Annual Academic Plan ➤Organizing workshop on new framework of NAAC assessment & accreditation. ➤Signing of MoU with other higher education institutions and NGO's for teacher, students and community exchange. 	
8	Implementation of e-Governance in areas of operation	Implementation of E-governance in all functioning of the institution in order to provide simpler and efficient system of governance within the institution, to promote transparency and accountability in all the functions of the college. and to achieve and create a paperless environment in the college. In MarangiMahvidyalaya e-governance is implemented in	

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		Administration, Finance and Accounts, Student Admission and Support, Examination etc.																					
9	Professional Development/Administrative Training Programmes organised by the Institution for Teaching and Non-Teaching Staff during the last five years	No any Professional Development and Administrative Training programme in National Level is organized by the College due to shortage of funds. Only one Training Programme on E-Learning was organized by IQAC in association with Central Library of the College for the teachers and students on 14 th October, 2022.																					
10	Number of Teachers undergoing FDP/Online/Offline	<table border="1"> <thead> <tr> <th>Sl. No</th> <th>Mood of FDP (Offline/Online/Blended)</th> <th>Number of FDP</th> <th>Year</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Offline</td> <td>01</td> <td>2017</td> </tr> <tr> <td>2</td> <td>Offline</td> <td>03</td> <td>2020</td> </tr> <tr> <td>3</td> <td>Online</td> <td>14</td> <td>2020</td> </tr> <tr> <td>4</td> <td>Blended</td> <td>03</td> <td>2022</td> </tr> </tbody> </table>	Sl. No	Mood of FDP (Offline/Online/Blended)	Number of FDP	Year	1	Offline	01	2017	2	Offline	03	2020	3	Online	14	2020	4	Blended	03	2022	
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4	Blended	03	2022																				
11	IQAC	The IQAC has contributed in institutionalizing the quality assurance processes with respect to Co-curricular, extension activity, students support and best practice etc. The institution has an Internal Quality Assurance Cell (IQAC) established on 15/09/2016. It has been contributing in promoting the College as well as the quality of teaching-learning. IQAC has taken initiative for publishing a News Bulletin of the institution from the year 2018.																					


7. Institutional Values and Best Practices:

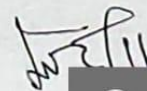
Item		Comments of the Audit Team
1	Measures taken for Gender Equity	Gender equity ensures equal enjoyment for women and men of socially-valued goods, opportunities, recourses and rewards. It is not only a fundamental human right but a necessary foundation human right for a peaceful, prosperous and sustainable world. The Institutional Values and

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		Best Practices Cell of MarangiMahavidyalaya emphasizes for gender equity and uplifting of girls students. The college has been initiating steps to organize some special programmes for the girl students that their help socio-economic development. These programmes help to create healthy atmosphere gender sensitization in the college as well as in the society	
2	Institutional efforts/initiatives in providing and inclusive environment i.e.tolerance and harmony towards cultural, regional, linguistic, communal, socio- economic and other diversities	The college has been making different efforts to create an environment for tolerance and harmony of cultural, socio-economic and other diversities.The College organizes various activities like socio-cultural and awareness programmes to the nearby villages and the market areas, medical camp,campaign against single used plastics etc. Moreover The college initiates to celebrate different international and national days commemorative days like- world Environmental Day, Independence Day, Republic Day, Yoga Day, NSS Day, World Tourism Day, College Foundation Day, Rabha Divas etc.	
3	Best/Innovative Practices undertaken by the Institution	<p>Best Practice no: 1 Title of the Practice: Monitoring and Educational Guidance to the Nearby Schools: MarangiMahavidyalaya has been taken a pioneering role in Mentoring and Educational Guidance to the nearby schools in order to access quality education right from the childhood. The college has been contributing mentoring through the Department of Education and Educational Guidance to the students of seven schools by involving all the departments of the college. Thus, the college is encouraging its teachers to visit those schools whenever possible and to render necessary quality education in different subjects.</p> <p>Best Practice No:2 Title of the Practice: Felicitation of Retired Teacher MarangiMahavidyalaya has been felicitating retired teachers of Marangi area in every year from 2018 and has continuing it as an unique best practice of the college. The IQAC of MarangiMahavidyalaya had decided to felicitate the noted retired school teachers on 5th September in every year on the occasion of "Teachers' Day" as they are playing the challenging role to build future generation of a society. This felicitation programme helps to maintain a relationship between the college and the local society. It also helps to create moral education and human value among the students.</p>	

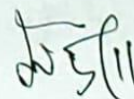

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4	Management of the following types of degradable and non-degradable waste: Solid waste management Liquid waste management Bio-medical waste management E-waste management	There are lots of waste materials of the college that are degradable and non-degradable. Therefore, categorization and proper disposal of wastes are very important for the environmental protection of the college. The college has been taking different initiatives to reduce these degradable and non-degradable wastes.	
5	Water Conserving Facilities Available in the Institution	MarangiMahavidyalaya is very much concerned about water conservation. Rain water harvesting strategy has been taken by the college to gather and conserve rain water for future usage. The college collects rain water from rooftops and preserves it in water tank and with the help of pipes this water is used in girls' common room and the flower garden of the college. The college also takes some steps to conserve water like-check water leaks and repair leaky taps, use mugs and bucket in toilet etc.	
6	Green campus initiatives Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives: Green auditEnergy audit Environment audit	MarangiMahavidyalaya initiates to organize different programmes to promote green campus in the college as well as nearby area. The college takes initiatives to observe Van Mahotsav, Sapling plantation, BanyaPraniSaptah etc. Also preparing for Green Audit of the college.	
7	The Institution has a prescribe code of conduct for students, teachers, administrators and other staffs	IQAC of MarangiMahavidyalaya has prepared the code of conducts for the stakeholders of the college i.e. students, teachers, Non-Teaching Staff, Students' Union Body etc. The college has various cells with definite code of conducts to monitor the administrative, academic as well as other subject	


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	<p>8 Institutional Distinctiveness</p>	<p>matters related to the college.</p> <ul style="list-style-type: none"> • The College distinguishes itself from other institutions by offering an affordable, student-centered education to diverse students. Founded in 1990 as a rural base college encompassing TGL community, to serve the downtrodden people is its distinctive priority. Our college gives priority to promote education for poor students of all communities of rural background as the poor students can't effort their education in urban colleges. • Another distinct area of our institution is to uplift the girl students with keen care, providing various life-skilled courses like Cutting and Knitting Course, Beautician Course, Workshop on Muga Cultivation, Diya Making Workshop, Workshop on Goods Production from Water Hyacinth etc. with free of cost. Moreover, free health checkup camp, women related medical awareness programme, free napkin distribution etc. are also done for the wellness of the girl students. • Ours is the college in the MarangiMouza. We are very fortunate that college has well qualified and friendly faculty members in different departments. They are always ready to help and guide the students in their needs. Hence, students from rural backward, weaker sections are very much benefited from our faculty members. This is our major focus which makes us distinctive in performance of the institution. • The college is comprised of students, faculty and staff who significantly possess differing attributes based on race, ethnicity, gender, sexual orientation, disability status, national origin, age, political affiliation, religion and other characteristics. Such Diversity grounds and humanistic pursuits provide us with opportunities for discovery and ways to integrate all stakeholders of the college into a larger community, respecting and valuing the uniqueness of each other. The college thus prepares its students for life and leadership within a diverse society and to cope with the changing scenario of higher education & modern demands in the context of globalization. 	
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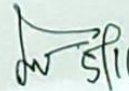
Principal & Secretary
 L. D. S. G. COLLEGE
 BOKAKHAT



Recommendations/Suggestions:

1. The IT infrastructure should be increased in a phase wise manner (ICT equipped class rooms, smart boards etc.)
2. Add-on courses/value added courses and certificate courses should be initiated by each academic dept (one course per dept) as per proper approval by DU
3. The college Library should be developed and updated with required software and e-journals facilities.
4. The teaching methodologies should be developed with more ICT based teaching.
5. Every Faculty members should try hard for getting Major Research Projects from the funding agencies (Govt/Non Govt)
6. Each faculty member should try to write/publish atleast two papers (UGC care listed) in each academic year
7. Every dept should organize at least one National Seminar in two years and one International Seminar in three years time
8. Faculty should undergo OP/RC/SC regularly as per need
9. College should have a grievance redresal Committee to address the CIE related grievances timely
10. College should have a SOP for finding out fast learners as well as slow learners in 15 days after their admission
11. The college GB should make provision for adopting at least one village and one school in the locality by each academic dept.
12. Academic Dept can adopt individual student for providing economic support to a needy student of the locality
13. Each Academic Dept should have at least a Centre, for example, Gandhian Study Centre in Political Science Dept or Centre for Study of India's Act East Policy in Economics Dept.
14. Every Dept should have a Dept. Library for students and faculty
15. The IQAC should be more proactive
16. College should conduct the following audits
 - a. Green Audit
 - b. Material audit (Asset Register)
 - c. Engineering Audit
 - d. Energy Audit
17. College should try for adding Solar power system at least to meet the some portion of the electrical consumption
18. The College Canteen should be modernized
19. The College Play ground should be developed
20. A Gym facility should be developed in the campus
21. The Principal's room need revamping
22. College campus wall may be constructed in a phase wise manner
23. NCC/NSS be strengthened more


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24. College should have a Medical centre with the help of local PHC for regular health check up of students
25. The College should identify the resources in the campus and develop them with the help of local authorities/Govt Dept. and should try to generate funds for future
26. The students' Union, NCC, NSS should be empowered for engaged in social extension activities locally and in the region
27. The office needs renovation
28. Drinking water facility and WC facilities should be increased

1	<p>Prof. Jogen Ch Kalita Dept of Zoology, Gauhati University & Member of NAAC Monitoring Committee, Govt. of Assam</p> <p>Member, Academic & Administrative Audit Committee</p> <p style="text-align: right;"><i>J. Kalita</i> 3/11/22</p>
2	<p>Dr. Jayanta Gogoi Principal, JDSG College, Bokakhat Member, Academic & Administrative Audit Committee</p> <p style="text-align: right;"><i>J. Gogoi</i> 05/11/22 Principal & Secretary L. D. S. G. COLLEGE BOKAKHAT</p>